



East Riding of Yorkshire

NHS East Riding of Yorkshire Small Grant Scheme

2012/2013

**GRANTS AVAILABLE OF
£250-£500**

**To be used for projects/activities that addresses any
of the following;**

- **Supporting people to improve or maintain independent healthy ageing**
- **Improving health outcomes for vulnerable and marginalised groups**
- **Support the needs of children and young people**

For further details and an application form please contact:

Humber & Wolds Rural Community Council
14 Market Place, East Yorkshire, DN14 7BJ

E. info@hwrcc.org.uk

T. 01430430904



**Humber & Wolds
Rural Community Council**

NHS ERY Small Grants Scheme

APPLICATION FORM

1. APPLICANT DETAILS

Name of applicant/group/organisation	
Registered Charity number (if applicable)	
Contact name	
Contact address	
Post code	
Telephone	
Email address	
Website address (if applicable)	

2. DECLARATION

I have read the guidance notes and terms and conditions connected with this application and I am authorised by the organisation/group named above to sign this document. The applicant is aware that any grant aid awarded must only be used for the purposes specified and agreed with the Humber & Wolds Rural Community Council (HWRCC) and that false information used to obtain grant aid may lead to a personal liability.

Signed	
Date	
Position within the organisation/group	

3. ORGANISATION GROUP DETAILS

Where are you located?	
What does your Group do?	

4. ELIGIBILITY

Please confirm you have copies of the basic documents listed below and they have been enclosed with this application form if applicable. Please provide an explanation if these documents are not available.

	YES	NO	ENCLOSED
Governing document (e.g.: Trust Deed, Constitution, Scheme or other legal document)			
Copy of most recent bank statement.			
Copy of last audited accounts.			

5. BANK ACCOUNT DETAILS

Name and address of your bank.....

.....

Sort Code.....

Account number.....

Account name.....

5. GRANT REQUESTED

Total cost of project/activity	
How much NHS ERY Small Grant Scheme funding are you requesting	

6. DESCRIPTION OF THE PROJECT/ACTIVITY

Please describe the basic elements of your project/activity that you would like to deliver with this grant.

7. HOW WILL YOU SPEND THIS GRANT

8. **HOW DO YOU KNOW THE PROJECT/ACTIVITY IS NEEDED?**
Please tell us why you need a grant.

Deadline for submission by 30th September 2012

Please send this completed form with its required enclosures to:

Humber & Wolds Rural Community Council
14 Market Place
Howden
East Yorkshire,
DN14 7BJ
Or e mail it to Margaret.kirk@hwrcc.org.uk

Following receipt of your application by HWRCC you will be telephoned or emailed to confirm its receipt. If it is not complete it will be returned to you for completion within the timeframe indicated.

NHS East Riding of Yorkshire NHS Small Grants Scheme

GUIDANCE NOTES TERMS AND CONDITIONS

Please ensure that you read the guidance notes carefully. A failure to do so may lead to your application being delayed or rejected.

What must the grant be used for:

Grants may be used for projects or activities that will address at least one of the following criteria:

1. Supporting people to improve or maintain independent healthy aging

Measures which will help the PCT meet this need include those which address one or more of the following:

- Support to patients and carers to help patients improve or maintain their independence
- Managing long term conditions and improving quality of life
- Offering opportunities to promote independent healthy ageing
- Offering access to activities that promote independent healthy ageing

2. Improving health outcomes for vulnerable and marginalised groups

This may include services which increase health and social potential for one or more of the groups, for example by increasing access to healthcare or by encouraging people to adopt or maintain healthy lifestyles. This could be for children, families, adults or older adults.

3. Support the needs of children and young people

Measures which will help the PCT meet this need include those which address one or more of the following:

- Support for vulnerable children and families
- Support for parents of children with specific and identified needs
- Providing support to carers

Grants must only be used for the agreed purposes.

How much money is available

The **maximum grant** is £500 and the minimum £250. The grants may be used to part fund larger projects.

Timeframe

Grants must be spent by the end of February 2013.

ELIGIBILITY

Applicants can be voluntary organisations or groups and charities

MONITORING

Successful applicants are required to submit a letter confirming the completion of the project and what has been achieved. HWRCC will monitor projects at its discretion.

PUBLICITY

Successful applicants will be required to provide copies of any publicity in relation to the grant.

GENERAL INFORMATION

The deadline for applications is **30th September 2012**

Your application will be assessed for accuracy and if necessary, a short telephone interview will follow to allow a Grants Officer to ask for any additional information and allow you to explain fully your organisations project and need for our grant.

The Grant Panel will decide, using a scoring method, whether the application meets the Grant Criteria.

Successful applications will be ranked in order of merit.

Note: It is possible that some good applications will not receive a grant if the fund is exhausted.

You will be informed about the Grant Panel's decision and given feedback on your application.

Decisions of the panel are final and are not subject to appeal.

Unsuccessful applicants may apply for the same project a second time, subject to funds still being available, after which no further applications will be considered.